



## JOB SEARCH IN 2009

by Mark Mundl, Racine County Workforce Development Center

As the end of 2008 rapidly approaches, now is the time to get prepared for your 2009 job search. The conventional wisdom is that companies do not hire staff during December because everyone is busy with the holidays. In some cases, this is true, but it is not always the case. The other week, a member of the Workforce Development Center staff was working with a local company that had just hired two people and planned to hire several more before the end of the year. People following the conventional wisdom had lost that opportunity to get a job because they never applied.

Even with the holiday season upon us, there are things that you can do to give yourself the gift of being prepared to start the new year in a good way. One of the best things you can do is come to the Workforce Development Center to continue your job search.

Starting in 2009, the Center will offer a new service to help you create or update your resume. The service is called "Staff Assisted Resume Lab". On Monday through Thursday of each week, an expert staff member will be available to provide as much or as little assistance as you need to create a top-notch resume. The Lab room includes 14 computers. No appointment is necessary to attend. To learn more and find out what the Lab hours are, contact Tracy at 638-6550.

If you are a teenager or if you know a teenager who is looking for a job, we are proud to announce a new workshop series designed to help young people between the ages of 14 and 19 get and keep a job. The workshop series called "K.E.Y." (Keys to Employment for Youth), begins in early February. It will teach young people more about opportunities in food service, retail, caregiving and non-profit industries. The workshops will also teach workplace safety, how to get along with supervisors, employer expectations and more. To find out more about this exciting opportunity, contact Maria at 638-6351.

The Workforce Development Center is located at 1717 Taylor Avenue, Racine, phone number 262-638-6312 and 380 McCanna Parkway, Burlington, phone number 262-767-5399.